

August 2017

Dear Parent/Carer

I hope you and your son/daughter (s) have enjoyed a restful summer break. I wish you a most sincere welcome from the staff and governors at Cecil Jones Academy to the new academic year.

We look forward to working with you and your child/children with great excitement. To ensure we have the best possible start on Monday 4th September I write with some reminders.

The new academic year will begin on **Monday 4th September**. Students are to arrive at the Academy at the following times;

- P1 Y7 and Y12 students arrive at 8.35am
- P2 Y8, Y9, Y10, Y11 & Y13 students arrive at 9.35am
- P3 Normal lessons for all students
- P4 Normal lessons for all students
- P5 Normal lessons for all students

We should be grateful if you would ensure that your son/daughter has the correct equipment in order for them to be ready to learn immediately. Please also ensure that your child is wearing the correct uniform:

- Academy blazer and tie
- Academy skirt (Plain black pleated)
- Academy trousers (Plain black tailored)
- White shirt with collar and top button
- Plain black, low heeled, closed in shoes which are safe and suitable for inclement weather. All stitching must be black. Shoe laces must be black. No gold/silver straps or buckles. NO PLIMSOLES, TRAINERS OR KICKER BOOTS or Hi-Top shoes
- Black opaque tights or plain black **ankle** socks
- Female students should not wear nail varnish
- No extreme haircuts (Please ensure your child does not have braids, a cut under number three or multi-coloured or two tone hair.)
- A school bag of at least A4 size

To maintain the safety and security of the Academy site parents will not be able to drop off or collect their son/daughter (s) from the site by car.

We will take a rigorous approach to ensuring that our expectations with regards to attendance, punctuality and uniform are adhered to by all students. Please expect to be contacted immediately if your son/daughter does not meet our expectations.

We look forward to working in partnership with you to ensure your son/daughter (s) makes rapid academic progress.

For all up to date information please visit our website at www.ceciljonesacademy.org.uk

Yours faithfully

Mr M Ovenden
Principal